



**MINUTES OF THE  
WASHOE COUNTY HUMAN SERVICES AGENCY  
SENIOR ADVISORY BOARD MEETING**

January 20, 2026  
1155 East Nineth Street Reno, NV  
Building E, The Mint Room  
&  
Zoom Webinar

<https://zoom.us/j/92347908306?pwd=K2k5UGdYSEVXVGNuRGFPZ3pub2kwQT09>

**1. Call To Order [Non-Action Item]** - Meeting was called to order at 3:00 p.m. by Chair – Denise Myer.

**2. Roll Call [Non-Action Item]** – There was a quorum present via in-person and through Zoom meeting.

**WASHOE COUNTY SENIOR SERVICES ADVISORY BOARD MEMBERS:**

**PRESENT**

Denise Myer  
C. Mark Neumann  
Mac Rossi  
Mary Ann McCauley  
Patricia Gallimore

Benecia Price  
Thuy Tran  
Pam Roberts  
Edward Lamb  
Ann Guinn  
Alan Di Stefano

**ABSENT (EXCUSED\*)**

Monika Webb  
Adolfo Correa

**WASHOE COUNTY STAFF PRESENT**

Cara Paoli  
Herb Kaplan  
Cynthia Shonnard  
William Martinez  
Abby Badolato

**EX-OFFICIO PRESENT**

Donald Abbott

**ADVISOR PRESENT**

Sue Meuschke  
Larry Weiss  
Donna Clontz

**3. Public Comment [Non-Action Item]** –

**Timothy Johnston:** shared information about a free resource, the Staying Safe After Loss Notebook, created by the Community Foundation of Northern Nevada, and offered to distribute copies. The Notebook was created for individuals who have suffered a loss, to spouse, partner, or even a family member, during a time of grief.

**Donna Clontz:**

discussed AARP's upcoming events, including a "Walk with a Doc" on 1/21/26 at Paradise Park, focusing on healthcare affordability. She also mentioned a resource fair at Neil Road on 1/22 and encouraged applying for AARP's national challenge grants by March 4th to fund community projects.

4. Approval of the Minutes from the Advisory Board Meetings on December 10, 2025 [For Possible Action] Advisory Board members may identify any additions or corrections to the draft minutes as transcribed.

Attachment:

Corrections for mistakes made on back page: \*grammatical error "her and Pam" corrected to "she and Pam".

\*Denise Myer's name was misspelled as Denise Myers corrected to Denise Myer.

5. Election of Board Chair and Vice Chair. [Action item] (5-10 mins)

Denise Myer stated she is stepping down as Vice Chair and then nominated Pamela Roberts to be retained as Chair. This motion was seconded by C. Mark Neumann. Pamela Roberts was elected as Chair. Pamela nominated Ed Lamb for Vice Chair. Denise Myer seconded the motion. Ed Lamb was elected as Vice Chair.

6. Review of Masterplan and identify board members who are willing to take a leadership role on one or more goals. [For Possible Action] (20 minutes)

**Board members volunteered for Action in Masterplan as follows:**

Objective One: Volunteer Participation; page one; action one: Sue Meuschke.

Objective One: Expand Volunteer Participation; page two; action two: Denise Myer.

Objective Two: Expand Seniors' Access to Food and Nutrition; page three; action one: Aldolfo Correa and Benecia Price.

Objective Two: Expand Seniors' Access to Food and Nutrition (transportation); page three; action four: Mac Rossi.

Objective Three: Increase Social Interaction Among Seniors; page four; action one: Donna Clontz and Thuy Tran.

Objective Three: Increase Social Interaction Among Seniors; page four; action six: Thuy Tran.

Objective Four: Advocate for increasing affordable and accessible housing units for seniors by 300 units annually; page six; action one: Ann Guinn and Benecia Price.

Objective Four: Advocate for increasing affordable and accessible housing units for seniors by 300 units annually; page six; action two: Ann Guinn and Benecia Price.

Objective Four: Advocate for increasing affordable and accessible housing units for seniors by 300 units annually; page six; action five: Ann Guinn and Benecia Price.

Objective Five: Develop/promote/partner on a variety of educational programs; page seven; action one: Ann Guinn.

Objective Five: Develop/promote/partner on a variety of educational programs; page seven; action two: Sue Meuschke.

Objective Five: Develop/promote/partner on a variety of educational programs; page seven; action three: Patricia Gallimore.

Objective Five: Develop/promote/partner on a variety of educational programs; page seven; action five: Sue Meuschke.

Objective Six: Increase senior access to transportation services; page eight; action one: Mac Rossi and C. Mark Neumann.

Objective Six: Increase senior access to transportation services; page eight; action two: Ed Lamb.

Objective Six: Increase senior access to transportation services; page eight; action three: Mac Rossi.

Final Objective Seven: Expand resources addressing the legal rights and safety of seniors; page nine; action one: Pam Roberts.

Final Objective Seven: Expand resources addressing the legal rights and safety of seniors; page nine; action two: Pam Roberts.

Objective Eight: Increase participation on county senior services and programs; page ten; action three: Pam Roberts.

Objective Eight: Increase participation on county senior services and programs; page ten; action four: Mac Rossi.

Objective Eight: Increase participation on county senior services and programs; page ten; action five: Denise Myer.

Objective Eight: Increase participation on county senior services and programs; page ten; action six: Mary Ann McCauley.

Denise Myer states that we need to have benchmarks for Masterplan numbers. Denise will work with Abby and board members to collect data for the annual report, including establishing baseline numbers for metrics

Ann Guinn questions what senior demographic is being served.

Mark Neumann states that we serve ALL seniors of Washoe County.

7. Discuss types of information that board members would like to include in the orientation tentatively scheduled for our February meeting [For Discussion only] (5 minutes)

The board discussed plans for orienting new board members, with suggestions for both county-provided training and facility tours.

Sign up to go through the new volunteer orientation/training in March or April and provide feedback

Herb Kaplan: Orientation training available online, i.e. Code of Conduct and Ethics.

Pamela Roberts: my thought was we'd have an overview, a tour, and then the online kinds of, orientation about ethics, open meeting law, and...

8. Review Bylaws and Identify any suggested changes to the Bylaws for the Chair and the Deputy DA to draft for review at the February or March board meeting. [For Discussion Only] (10 minutes) Email Pam and Herb with suggested changes to the bylaws for discussion at the next meeting.

9. Discussion and considering possible ways to involve Board of County Commissioners in Senior Advisory board meetings. [Action item] (5-10 min)

Denise Myer: Motion each of the five commissioners would be invited at least once a year to address the board and tell us what they are doing in their district for seniors.

10. Overview of Older Americans Month. [For Possible Action] Abby Badolato, Human Services Agency Senior Services Coordinator (10 - 15 min)

Abby Badolato: Some dates to remember, **March 6<sup>th</sup>**- need all activities to us so they can go in our Older Americans Book of activities.

**April 1<sup>st</sup>**-the deadline to be a vendor in the Info Fair which will be here (Senior Center) on Friday, May 1<sup>st</sup>. Vendors get half a table.

People are needed to help proofread the book as it needs to be finalized by **March 16** to get to the printer.

Friday, May 15<sup>th</sup> at 12:00pm is Stuff a Bus.

If interested in sitting on the planning group, please let Abby know.

A PDF of last year's booklet to be emailed to board members to help stimulate ideas.

11.Update on Sparks current activities for seniors [Non-Action Item] – Donald Abbott, Sparks City Council Ward 1 (5 min)

Valentine Cards for Seniors project: handmade valentines for seniors sent out to Meals on Wheels clients, distributed to senior assisted living facilities, Sparks Senior Center and Washoe Senior Center.

Our SPARKS' Senior Citizens Advisory Committee is no longer... it's a part of the SPARKS' Citizens Advisory Committee. They are working on doing an ambassador program, so they're trying to get their board members more out into the community at ribbon cuttings, groundbreakings, public meetings.

12. Update on Reno Senior Resident Advisory Committee regarding their current activities [Non-Action Item] – Izabella Baumann, City of Reno Activities Coordinator (5 min)

Abby Badolato standing in for Izabella: only update is the Senior Resource Fair at Neil Road on Thursday, January 22<sup>nd</sup> from 1:00pm to 3:00pm.

13.Update on Northern Nevada Legal Services [Non-Action Item] – Sarah Molleck, Northern Nevada Legal Aid Supervising Attorney (5 min)

Sarah Molleck had to leave due to office crisis. No update.

14. Updates from Washoe County Senior Services [Non-Action Item] – Cara Paoli, Human Services Division Director, Adult and Senior Services; Abby Badolato, Human Services Agency Senior Services Coordinator (15 min)

Cara Paoli: provided an update on senior services statistics and waitlists, noting concerns about the homemaker program's waitlist exceeding 300 people and staffing issues affecting service delivery.

Recruitment for the Activities Coordinator position has ended. Position should be filled within a month.

15. Advisory Board Members' announcements, reports, and updates to include requests for information or topics for future agendas [Non-Action Item]. (No discussion among Advisory Board Members will take place on this item.) (5 min)

No announcements.

16. Public comment [Non-Action Item]

Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Advisory Board agenda. Comments are to be made to the Advisory Board as a whole.

17. ADJOURNMENT [Non-Action Item] 4:36 PM by Chair Denise Myer.

Notice of this meeting and the agenda have been posted at the following locations:

Washoe County Administration Building	Washoe County Senior Services
Washoe County Health Department Gerlach Senior Center Incline Village Recreation Center	Sparks Senior Center Sun Valley Senior Center Incline Village Library

In compliance with NRS 241.020(4)(b), this agenda has been posted on the Senior Advisory Board's website at:

[https://www.washoecounty.gov/seniorsrv/senior\\_services\\_advisory\\_board/index.php](https://www.washoecounty.gov/seniorsrv/senior_services_advisory_board/index.php) and  
<https://notice.nv.gov>.